

---

Licensing & Regulatory Sub-Committee

11 November 2025

**Name of Cabinet Member:**

Not applicable

**Director Approving Submission of the report:**

Director of Law & Governance

**Ward(s) affected:**

Westwood

**Title: Application for a Premises Licence Application under the Licensing Act 2003**

---

**Is this a key decision?**

No

---

**Executive Summary:**

The purpose of this report is to consider an application for a Premises Licence application under the Licensing Act 2003 for Kebab Express, 261 Tile Hill Lane, Coventry, CV4 9DW.

**Recommendations:**

The Sub-Committee is recommended to consider whether to:

1. Grant the application as requested.
2. Grant the application subject to such conditions that are necessary to promote Licensing Objectives.
3. Refuse the application wholly or in part where it is necessary in order to promote the Licensing Objectives

**List of Appendices included:**

1. Premises Licence application form
2. Plan
3. Representations x 3
4. Letter of Support
5. Location Plan
6. Hearing Procedure Note
7. Relevant Hearing Briefing Note

**Other useful background papers:**

Section 182 Licensing Act 2003 Guidance

It is a statutory obligation of the Sub-Committee to take into account the Government's Guidance to the Licensing Act 2003 before reaching a decision.

**Statement of Licensing Policy**

The Council will have regard to the policy when making a decision on applications made under the Act.

**Other Useful documents**

None

**Has it been or will it be considered by Scrutiny?**

Not applicable

**Has it been or will it be considered by any other Council Committee, Advisory Panel or other body?**

No

**Will this report go to Council?**

Not applicable

## **1. Context (or background)**

- 1.1 The Licensing Act 2003 requires Coventry City Council, as the Licensing Authority, to carry out its various licensing functions so as to promote the following four Licensing Objectives:
- The Prevention of crime & disorder
  - The Protection of public safety
  - The Prevention of public nuisance
  - The Protection of children from harm
- 1.2 A Premises Licence application for Kebab Express, 261 Tile Hill Lane, Coventry, CV4 9DW, was received on 1 September 2025. The application is requesting Late Night Refreshment from Monday – Sunday 23:00 – 04:00 hours. During the 28-day consultation day period, the applicant missed the deadline to advertise the application in the local newspaper, therefore the 28 day consultation period was started again and the last objection date was extended to 14 October 2025.
- 1.4 Three representations have been received from Other Persons (Appendix 3). The representations state that granting the application could undermine the Licensing Objectives of prevention of crime & disorder, prevention of public nuisance and the protection of public safety.
- 1.5 The Licensing Act 2003 requires the Council to publish a ‘Statement of Licensing Policy’ which sets out the policies the Council will have regard to and apply to promote the Licensing Objectives when making a decision on applications made under the Act. The Policy will be available at the hearing for reference purposes.
- 1.6 It is essential that the Sub-Committee takes into account the government’s guidance to the Licensing Act before reaching a decision. The applicant, Responsible Authorities, or any other persons, should bring to the Sub-Committee’s attention any relevant paragraphs. However, it is suggested good practice for Members of the Sub-Committee to read the relevant paragraph(s) of the guidance prior to the hearing.

## **2. Options considered and recommended proposal**

- 2.1 There are three courses of action available to the Sub-Committee in relation to this application:
- (i) Grant the application as requested. If the Sub-Committee considers that granting the application would not undermine any of the Licensing Objectives, it should be granted in full as submitted. This would be granted subject to mandatory conditions and conditions consistent with the applicant’s operating schedule, and any other conditions agreed by the applicant as part of the consultation / mediation process. Any conditions to be attached to a licence must be appropriate and proportionate to promote the Licensing Objectives.
  - (ii) Grant the application as above, but the Sub-Committee could impose extra conditions as it thinks fit, or make amendments to the operating schedule conditions, and/or proposed hours. This option may include adding any conditions suggested by other parties at the hearing, including the applicant. Any conditions to be attached to a licence must be appropriate and proportionate to promote the Licensing Objectives.

- (iii) If the Sub-Committee concludes that no additional conditions would ensure that the Licensing Objectives would be upheld, then the whole application should be rejected.

2.2 Your officer recommends option (ii).

The reason for this recommendation is although the Responsible Authorities who responded to the Consultation (who are deemed to be experts in their respective areas), have not offered further conditions, the sub-committee could impose additional conditions should they deem this to be proportionate & necessary in respect of the representations. Further, if the premises is found to be operating in a way that does not uphold the Licensing Objectives the Review procedure is available to both the Responsible Authorities and any other person.

2.3 The Sub-Committee are advised that they may depart from the officer recommendation if, having heard all the evidence, they believe it is appropriate to do so. Should the Sub-Committee decide to depart from the recommendation and choose an alternative option, they must provide full reasons for this decision, based on the promotion of the Licensing Objectives. This application should be considered on its own merits and all the circumstances taken into account before a decision is made.

2.4 As outlined in para 2.2, the Sub-Committee are advised that Premises Licences can be reviewed at any time by any Responsible Authority or any 'other person', if it is considered that any of the Licensing Objectives have been undermined following the grant of the Premises Licence.

### 3. Results of consultation undertaken

3.1 As prescribed by the Licensing Act 2003, the application has been out for consultation to statutory consultees for 28 days. The notice was displayed at the premises from 1 September 2025 to 14 October 2025, the notice was checked by the Licensing Officer on two occasions during the 28 day period. Licensing applications are also published weekly in the Members Bulletin which is available to Ward Councilors.

3.2 Responsible Authorities have received a copy of the application. Please see below responses received:

| Responsible Authority    | Response Received | Objections | Conditions Agreed |
|--------------------------|-------------------|------------|-------------------|
| Licensing                | Yes               | No         | No                |
| Police                   | Yes               | No         | No                |
| Environmental Protection | Yes               | No         | No                |
| Fire Safety              | No                | -          | -                 |
| Health & Safety          | No                | -          | -                 |
| Trading Standards        | No                | -          | -                 |
| Planning                 | No                | -          | -                 |
| Safeguarding Children    | Yes               | No         | No                |
| Public Health            | No                | -          | -                 |
| Secretary of State       | No                | -          | -                 |

3.3 Three representations from Other Persons have been received,(Appendix 3). The grounds for the representations are that the granting of the Premises Licence would undermine the licensing objectives of the prevention of crime & disorder, prevention of public nuisance and the protection of public safety.

### 4. Timetable for implementing this decision

- 4.1 The Appeal period is 21 days beginning on the date that the Appellant(s) receive notification of the decision of the Licensing Authority.

**5. Comments from Director of Finance and Strategic Resources (Section 151 Officer) and Director of Law and Governance**

**5.1 Financial implications**

There are no financial implications arising directly from this report. However, there are possible cost implications if an appeal against the decision is made to the Magistrates Court and the decision of the Sub-Committee is not upheld.

**5.2 Legal implications**

The Licensing Act 2003 sets out how applications for Premises Licences should be dealt with where valid representations have been submitted. The Sub-Committee have to decide the outcome of the application taking into account the four Licensing Objectives.

In accordance with the provisions of the Act, if a Licensing Authority rejects in whole or in part, an application to grant a Premises Licence, the applicant may appeal against the decision, to a Magistrates' court within 21 days of receiving notification of the decision.

Similarly, where a person who made relevant representations in relation to the application contends that the licence ought not to have been granted or that alternative or additional conditions should have been imposed on the licence, they may appeal against the decision, to a Magistrates' court within 21 days of receiving notification of the decision.

**6. Other implications**

**6.1 How will this contribute to achievement of the One Coventry Plan?**

It is the Regulatory Services team's responsibility to ensure that members of the public in Coventry are not put at risk. This contributes to the Council's core aim of ensuring that citizens live longer healthier lives. The business' failure to uphold the Licensing Objectives may have an adverse effect on Public Safety and citizen's quality of life. This aligns with the One Coventry Plan to work together to improve our city and the lives of those who live, work and study here.

**6.2 How is risk being managed?**

If the application is not handled in line with the Licensing Act 2003, there is a risk of judicial appeals, reviews and associated costs.

**6.3 What is the impact on the organisation?**

None

**6.4 Equalities / EIA**

This decision will not affect the service provision and therefore details of the Equalities Impact Assessment are not relevant in this case.

**6.5 Implications for (or impact on) climate change and the environment**

None

**6.6 Implications for partner organisations?**

The Council recognises that the licensing function is only one means of promoting delivery of the above objectives and should not therefore be seen as a means for solving all problems within the community. The Council will therefore continue to work with the West Midlands Police, Community Safety Partnership, local people and those involved in child protection (Coventry Safeguarding Children Board) to promote the common objectives as

outlined.

## 6.7 Human Rights Act Implications

None

**Report author(s):**

**Name and job title:**

Rekha Masih, Licensing Team Leader

**Service:** Regulatory Services, Law & Governance

**Telephone:** 02476 972250

**Email:** [@coventry.gov.uk](mailto:@coventry.gov.uk)

Enquiries should be directed to the above person.

| Contributor/approver name  | Title  | Service                     | Date doc sent out | Date response received or approved |
|--|--|-----------------------------|-------------------|------------------------------------|
| <b>Contributors:</b>   |  |                             |                   |                                    |
| Tom Robinson   | Governance Services Officer                  | Law and Governance          | 21/10/2025        | 21/10/2025                         |
| Debbie Cahalin-Heath   | Strategic Manager of Regulation              | Regulatory Services         | 16/10/2025        | 17/10/2025                         |
| Davina Blackburn   | Strategic Lead of Regulation and Communities | Regulatory Services         | 17/10/2025        | 20/10/2025                         |
| <b>Names of approvers for submission: (officers and members)</b> |  |                             |                   |                                    |
| Amy Wright   | Regulatory Lawyer                            | Law and Governance          | 21/10/2025        | 21/10/2025                         |
| Richard Shirley  | Lead Accountant                              | Finance                     | 21/10/2025        | 21/10/2025                         |
| Julie Newman   | Director of Law and Governance               | Legal & Governance Services | 03/11/2025        | 03/11/2025                         |

This report is published on the Council's website:

[www.coventry.gov.uk/councilmeetings](http://www.coventry.gov.uk/councilmeetings)